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Richmond College Prep (RCP) Board Meeting Minutes
Thursday, June 27, 2019
1014 Florida Avenue, Richmond, CA 94804

Board Members Present: David Rosenthal (Chair), Neville Richardson (Vice Chair, by phone), Sylvia Keita, Patricia Scott, Leonard Pitt, Maria Rosa Keys, Tom Meyer

Staff: Peppina Liano - CEO
 Maria Trejo – Business Manager

1.0	Call to Order The meeting was called to order at 5:00 PM	5:00 PM
2.0	Roll Call/Attendance	5:05 PM
3.0	Public members that wished to address the Board of Directors: none	5:12 PM
4.0	Approved Minutes for April 2019 meeting Motion: David Rosenthal Second: Sylvia Keita, Patricia Scott	5: 12PM
5.0	Discussion and Action Items	5:20 PM
	<p>5.1 LCAP Addendum Review</p> <p>Susan Dunlap stated that, with the Local Control and Accountability Plan (LCAP), the state requires the whole district to create a single plan on how Richmond College Prep (RCP) spends money and establishes goals for accountability. There are 5 standard overarching goals. The Local Control Funding Formula (LCFF) budget for parents is designed for parents and parent-friendly.</p> <p>David Rosenthal: What are the five goals?</p> <p>Susan Dunlap: All the money is either state or federal. We tell the California Department of Education (CDE) how we spend the money.</p> <p>LCAP Goal 1: Richmond College Preparatory provides highly quality staff, exemplary classroom instruction, standards-based or aligned materials, and facilities that are in good repair.</p> <p>LCAP Goal 2: Richmond College Preparatory (RCP) provides an exemplary instructional program to ensure all students meet or exceed grade level standards and achieve college and career-readiness.</p>	

	<p>LCAP Goal 3: Richmond College Preparatory (RCP) provides a high quality English learner program so that English learners meet or exceed grade-level standards and reclassify within six years of enrolling at RCP.</p> <p>LCAP Goal 4: Richmond College Preparatory (RCP) provides a safe, welcoming and engaging learning environment for all students.</p> <p>LCAP Goal 5: Richmond College Preparatory (RCP) engages parents and families to support student success in school.</p> <p>There is an action plan on how to accomplish each goal. There is an allocation of the money to accomplish the action plan for each goal. The highlights in the plan reflect if we accomplished the goal, and how much we spent. Also, an explanation on why our money may have been off. Page 49 states that the goals for FY 19-20 remain the same. Action steps are very similar from year to year. Edtec updates according to the budget. At the end of page 111-113, the section describes what we are doing for unduplicated learners, low income, and homeless. 55% of RCP students fall in the category. We have read the LCAP plan and have absorbed it. The LCAP committee consists of parents and stakeholders, and is open to family and the public to get their ideas. We invite parents to participate in putting LCAP together.</p> <p>The LCAP Addendum was approved unanimously.</p> <p>5.2 Board Meeting Calendar: unanimously approved</p> <p>5.3 Approve ConApp and CARS: unanimously approved</p> <p>5.4 Approve Academic Calendar for FY 19-20: unanimously approved</p> <p>5.5 Approve EPA Expenditure Plan: unanimously approved</p> <p>5.6 FY 19-20 Budget review: unanimously approved</p> <p>5.7 EdTec Financial Report - Eric Noll</p> <p>The 2018-19 forecast update shows improvements in state and local funding, which helps the bottom line. There was a \$239k deficit, but in reality there is a \$102K deficit. The reason for the improvement in the deficit is that we saved a lot of expenses with SB740, and with Parcel Tax improvements by the amount of 45K. Some of the accomplishments for the year are significant improvements in projected bottom line thanks to funding rates and efficient spending. The forecast is showing positive, and helps to build the ending fund balance. Our next steps are to wrap up the fiscal year and prepare for the audit. We are working on submitting our budget to West Contra Costa Unified School District. Also, we are making a comparative analysis in the fall, and will make adjustments as needed. Upcoming events this school year are the Charter Renewal and assessing potential for donations and fundraising in the future years.</p>	
<p>6.0</p>	<p>Report from CEO</p> <p>6.1 Report from CEO-- Ms. Liano</p> <p>We close one more year in the life of RCP. On June 13th, we witnessed the first 8th grade graduation of 58 students. Three of them were accepted with a full scholarship into Marin Academy. Three others were accepted into Salesians High School. The rest of the students went to other charter schools.</p>	<p>6:15 PM</p>

	<p>The new school year begins with Professional Development on August 5th, 2019.</p> <p>RCP has received two awards: On the list of Top Ten Schools, we were rated number 3 for serving low-income students and promoting social educational equity. The other award is from the California Honor Roll as a top school serving minority students.</p> <p>Our official English Language Proficiency Assessments for California (ELPAC) and Smarter Balanced Assessment Consortium (SBAC) scores have not been released. We will communicate the scores to everyone soon.</p> <p>We are saying goodbye to Ms. Gallagner after 7 years with us, Ms. Baglione after 2 years with us, Christina Baronian after 8 years with us, and Ms. Escalada after 4 years with us. There were two teachers that were dismissed due to their inability to fulfill their obligation toward the students and families. We are also saying goodbye to Kirsti Peters (Upper Elementary Director) after 4 years with us.</p> <p>We have hired two teachers from Teach for America (TFA) and two from other sources. We also hired an African-American counselor and one of our Instructional Assistants has been promoted to a Kindergarten teacher.</p> <p>Four of our employees are going back to school through a college program called Concourse. RCP has committed \$2K per student. The rest of the tuition will be paid through other sources, financial aid, and the Chamberlins.</p> <p>Summer School will be big this year, and there are 120 students enrolled .</p> <p>Or Lower Elementary Director, Ms. Ramirez, and Upper Elementary Director, Mr. Jones, will be attending a leadership workshop in Los Angeles for strategies in the application of Common Core (state standard requirements).</p> <p>13 Students participated in the Close Up program and traveled to Washington DC with Ms. Trejo. Next year we have a grant from the City of Richmond for 10K to help cover the expenses.</p> <p>The auditors came June 7th and found nothing to call to our attention.</p>	
7.0	Adjournment	6:55 PM