



P.O. Box 2814 Richmond, CA 94802
 510-232-4004 F 510-232-4023
<http://rcpschools.org>

Richmond College Prep (RCP) Board Meeting Minutes
Thursday, December 19, 2019
1014 Florida Avenue, Richmond, CA 94804

Board Members Present: David Rosenthal (Chair), Neville Richardson (Vice-Chair), Tom Meyer, Sylvia Keita, and Leonard Pitt

Staff: Peppina Liano - CEO
 Maria Trejo – Business Manager

1.0	Call to Order The meeting was called to order at 5:05 PM	5:00 PM
2.0	Roll Call/Attendance	5:05 PM
3.0	Public members that wished to address the Board of Directors: none	5:12 PM
4.0	Approved Minutes for October 2019 meeting Motion: Neville Richardson Seconded: Patricia Scott; unanimously approved	5: 12 PM
5.0	Discussion Items	5:20 PM
	<p>5.1 EdTec Financial Report - Eric Noll Audit recap: clean audit for the entire RCP organization, which includes preschool and charter. There were no weaknesses identified in internal controls, compliance, or other matters. No findings.</p> <p>Enrollment is fine, but attendance was below average in month 3 and month 4. Attendance must remain at 94% to hit our range, but now we are at 91%.</p> <p>We projected a significant deficit of \$213K, of which Special Ed was a big part. The \$10 million that the District spent on transportation was apportioned equally among all the schools, regardless of the number of students. So, our portion was too large. Therefore, we will mail a letter in the spring requesting that RCP switches to El Dorado Special Education Local Plan Area (SELPA). We will give a one-year warning to the District about this change.</p>	

	<p>EdTec recommends a mid-year assessment to find ways of saving money. Funds from Senate Bill 740 will reimburse the facility lease. Strategic planning for the long term: what facility do we envision ourselves in, and how to go about it?</p> <p>5.2 Board Approval of Audit - unanimously approved</p> <p>Patricia Scott motioned to approve, and David Rosenthal seconded the motion. The board unanimously approved the audit.</p> <p>5.2 Board Approval of 1st Interim Report - unanimously approved</p> <p>Patricia Scott motioned to approve, and David Rosenthal seconded the motion. The board unanimously approved the 1st Interim report.</p>	
<p>6.0</p>	<p>Report from CEO - Peppina Liano</p> <p>6.1 Report on Preschool and Charter School</p> <p>Thank you to Ms. Sylvia Keita for serving as a mediator in a restorative justice circle with a student in the 8th grade. The mandated restorative justice meeting was with Ms. Naima (school Counselor), Ms. Brenda (After School Education and Safety Site Coordinator), Mr. Jones (Upper Elementary Director), Ms. Keita (RCP Board Member), and the student’s parents. It is possible that the student suffers from Post-Traumatic Stress Disorder (PTSD). The student will meet with Ms. Naima twice a week. He has been dealing with feelings related to his sexuality for the last 13 years. We are sending him to class next week to see how everything goes.</p> <p>We currently have eight high school seniors from Summit K2 Public Schools completing their mandatory community service hours at RCP.</p> <p>RCP contracts with West Contra Costa Unified School District (WCCUSD) to provide Special Education for our students with disabilities. RCP sent a memo of understanding to clarify the contract and to outline the performance and duties of each provider. Plus, it also names Ms. Liano as their supervisor. Ms. Liano wanted to establish clear lines of communication with the District, so both RCP and the WCCUSD Special Education department would be on the same page.</p> <p>8th graders and their families are receiving help from the 7th and 8th grade teams of teachers and Instructional Assistants to fill out high school applications to Marin Academy, Salesians, and San Francisco School of the Arts.</p> <p>Ms. Liano, Mr. Rosenthal, and Ms. Monteiro (Family and Community Coordinator) met with the United Teachers of Richmond (UTR) President, and he stated that UTR will not go against RCP during the renewal meeting at</p>	<p>6:15 PM</p>

	<p>the West Contra Costa Unified School District (WCCUSD) Board meeting. Ms. Liano gave her speech to the WCCUSD Board to renew the charter. The approach taken was simple because there was not a request for expansions, enlargements, or additions. We simply requested to have our Charter renewed for five more years, so we can continue serving families in the Richmond community. The Charter School Liason, Linda Delgado recommended that the WCCUSD Board renew our Charter. Ms. Monteiro recruited about 300 RCP families to come to the WCCUSD Board meeting to support the renewal. One of our students, a 5th grader, made a public comment: "Approve RCP five more years because there is a lot of integrity here." During the renewal presentation, Ms. Liano introduced the Upper Elementary Director, Cedric Jones, and the Lower Elementary Director, Diana Gurrola-Ramirez. The Board had a few questions which we answered with accuracy. There was also a disgruntled parent speaking against us, but that didn't dissuade the Board. The vote to approve RCP's Charter five more years was four to one in favor.</p> <p>Ms. Monteiro has coordinated and invited RCP staff and families to celebrate the approval of the renewal tomorrow evening. There will be light refreshments and fun activities for the students.</p> <p>Employees from the Nutivia factory in Richmond have purchased Christmas gifts for RCP students in need.</p> <p>RCP will go on winter break and will resume classes on January 7th for students. Staff will participate in Professional Development training on January 6th.</p>	
7.0	Adjournment	6:01 PM