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Richmond College Prep (RCP) Board Meeting Minutes
Wednesday, October 16, 2019
1014 Florida Avenue, Richmond, CA 94804

Board Members Present: David Rosenthal (Chair), Neville Richardson (Vice Chair), Patricia Scott, and Tom Meyer.

Staff: Peppina Liano - CEO
 Maria Trejo – Business Manager

1.0	Call to Order The meeting was called to order at 5:00 PM	5:00 PM
2.0	Roll Call/Attendance	5:05 PM
3.0	Public members that wished to address the Board of Directors: none	5:12 PM
4.0	Approved Minutes for August 2019 meeting Motion: Neville Richardson Second: Patricia Scott and unanimously approved	5: 12PM
5.0	Discussion Items	5:20 PM
	<p>5.1 Charter Renewal Plan - Financial Update by Eric Noll Unaudited actuals (i.e. financial statements) of our district mark the close of the fiscal year at Richmond College Prep (RCP) on 6/30/2019.</p> <p>We are in the middle of the audit process. Auditors will review financial statements and issue their independent report. RCP is in a strong place financially for the renewal.</p> <p>We'll get \$15,000 more from the After School Education & Safety Program (ASES) grant because the state poured more money into the grant. That's an 8.3% increase over the current \$135K for the ASES grant.</p> <p>RCP's enrollment is better this year than last year. We ended last year with 10 student seats open.</p>	

	<p>Special Education Encroachment: our \$900K expenditure for Fiscal Year 19-20 to the West Contra Costa Unified School District (WCCUSD) exceeds the state money we receive for Title 1. This is because we have to pay the District \$1700 for Special Education for each of our 559 students even though only 45 of them are in Special Ed.</p> <p>If we leave the District we will have the insurance exposure. Can we go to El Dorado Special Education Local Plan Area (SELPA)? They are specific to the County. EdTec has a lot of success with El Dorado at other schools. They have a special fund we can apply to if we have a student that requires a lot of services.</p> <p>David Rosenthal: Is there an expert to help with switching to another SELPA? What services do we need in terms of Sped Ed? We need a cost benefit analysis and risk analysis of options. CharterSafe Insurance would tack a premium on our insurance. How do we want to address this? Can we commit to being with the District as long as we don't have to pay through our teeth? If we can get donations, we can get out of the projected \$365K deficit for FY20. We ended FY19 strong with a surplus.</p> <p>Please have a cost comparison by the end of the month.</p> <p>Neville Richardson has done some research on crowdfunding: We can ask Eric Zell (our Public Relations consultant) to help with email and social media.</p> <p>Fundraising professionals work on a percentage.</p> <p>5.2 Board Approval of Unaudited Actuals Patricia Scott motioned to approve, and David Rosenthal seconded the motion. The board unanimously approved.</p>	
<p>6.0</p>	<p>Report from CEO - Peppina Liano</p> <p>6.1 Report on Preschool and Charter School</p> <p>Since the last meeting, a few activities have been conducted here at RCP. The first week of October was filled with events related to the funerals for our two students.</p> <p>With the collaboration of Concourse (Bachelor's degree mentoring program), five of our Instructional Assistants are finishing their BAs, and others are obtaining their teaching credentials. Concourse is an initiative of the Chamberlin Foundation.</p> <p>Our focus for the next few months is the renewal of our charter for five more years. The renewal document consists of 154 pages of narrative and data analysis, plus 42 more pages of attachments. Let me know if anyone is interested in reading the document. Whoever reads the renewal document will have a clear picture of RCP from conception to now.</p> <p>As one of our activities prior to our renewal hearing, we spoke to the West Contra Costa Unified School District (WCCUSD) United Teachers of Richmond</p>	<p>6:15 PM</p>

	<p>rep. Richmond Mayor Tom Butt endorsed us already with a glowing email to the WCCUSD Board of Trustees. Also, the NAACP endorsed us.</p> <p>We are in the process of writing two grants: one with Facebook and the other with the Cowell Foundation. They both have been written by the Mindful Life Program. We will share the proceeds if we are chosen.</p> <p>Eric Zell’s associates filmed in strategic places throughout the school and filmed strategic people in preparing the Facebook video to promote RCP for the Charter Renewal.</p> <p>The dates for the renewal are as follows:</p> <ul style="list-style-type: none"> ● October 23rd - submission of the document ● November 20th - recommendation from the Charter Oversight staff person to the WCCUSD Board of Trustees ● December 4th - decision hearing by the WCCUSD Board of Trustees <p>The political environment of the District is quite delicate. The Superintendent of the WCCUSD will announce huge budget cuts. This makes our renewal precarious but not impossible. Besides, there are four charter schools going up for renewal. Everyone is giving us reassurance of our charter being renewed.</p>	
7.0	Adjournment	6:01 PM