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**Richmond College Prep (RCP) Board Meeting Minutes**  
**1014 Florida Avenue, Richmond, CA 94804**  
**August 1, 2024**

**Board Members Present:** Neville Richardson (Chair), David Rosenthal, Julius Walker, Mateus Chavez, and Lance Jackson.

**Staff:** Dr. Keisha Prier - CEO  
Maria Trejo – Director of Operations

<b>1.0</b>	<b>Call to Order</b> The meeting was called to order at 5:01 PM	5:01 PM
<b>2.0</b>	<b>Roll Call/Attendance</b>	5:08 PM
<b>3.0</b>	<b>Public members that wished to address the Board of Directors:</b> There were no public members who wished to address the Board at this time.	5:10 PM
<b>4.0</b>	<b>The minutes from the June 13, 2024 meeting were presented for approval.</b> <b>Motion to Approve:</b> Mateus Chavez <b>Seconded by:</b> Julius Walker <b>Vote:</b> Unanimous <b>Result:</b> Motion carried. The minutes for June 2024 were approved.	5:10 PM
<b>5.0</b>	<b>5.1 Review and Approval of CTC Declaration of Need</b>  The Board reviewed the necessary documentation to comply with the California Commission on Teacher Credentialing (CTC) Declaration of Need requirements.  <b>Motion:</b> “I move that the Board approve the annual Declaration of Need to the California Commission on Teacher Credentialing (CTC) to ensure compliance with the credentialing requirements for the 2024-2025 school year.”  <b>Motion to Approve:</b> Julius Walker <b>Seconded by:</b> Lance Jackson	5:15 PM

	<p><b>Vote:</b> Unanimous  <b>Result:</b> Motion carried.</p> <p><b>5.2 Review and Approve Independent Study Board Policies</b></p> <p>The Board discussed updates and new independent board policies crucial for maintaining governance standards and ensuring compliance with legal and regulatory requirements.</p> <p><b>Motion to Approve:</b> Mateus Chavez  <b>Seconded by:</b> Lance Jackson  <b>Vote:</b> Unanimous  <b>Result:</b> The Independent Study Board Policies were approved.</p> <p><b>5.3 Approve the Meals Proposals for Various Vendors for the 2024-25 School Year</b></p> <p>The Board evaluated meal service proposals from various vendors for the upcoming school year, focusing on providing nutritious and compliant meals for students. The Board approved the proposal for Revolution Foods to be our 2024-2025 school year vendor.</p> <p><b>Motion to Approve:</b> David Rosenthal  <b>Seconded by:</b> Julius Walker  <b>Vote:</b> Unanimous  <b>Result:</b> The Meals Proposals for the 2024-25 school year were approved.</p> <p><b>5.4 Approval of Menstrual Equity Policy</b></p> <p>The Board reviewed the Menstrual Equity Policy, which promotes menstrual health and equity within the school community, fostering an inclusive environment.</p> <p><b>Motion to Approve:</b> Mateus Chavez  <b>Seconded by:</b> Julius Walker  <b>Vote:</b> Unanimous  <b>Result:</b> The Menstrual Equity Policy was approved.</p>	
7.0	<b>Adjournment</b>	6:30 PM