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Richmond College Prep (RCP) Board Meeting Minutes
1014 Florida Avenue, Richmond, CA 94804
October 24, 2024

Board Members Present: Neville Richardson (Chair), Julius Walker, Mateus Chavez, and Lance Jackson.

Staff: Dr. Keisha Prier - CEO
Diana Gurrola-Ramirez - Upper Elementary Director
Sarah Lego - Lower Elementary Director
Maria Trejo – Director of Operations

1.0	Call to Order The meeting was called to order at 5:05 PM	5:00 PM
2.0	Roll Call/Attendance	5:08 PM
3.0	Public members who wished to address the Board of Directors: No public members wished to address the Board at this time.	5:10 PM
4.0	The minutes from the August 1, 2024 meeting were presented for approval. Motion to Approve: Julius Walker Seconded by: Lance Jackson Vote: Unanimous Result: Motion carried. The minutes for June 2024 were approved.	5:10 PM
5.0	5. Discussion Items 5.1 Edtec Financial Report – Eric Noll: <ul style="list-style-type: none">● Eric Noll presented the financial update, highlighting the following key points:<ul style="list-style-type: none">○ 2023-24 Unaudited Financials:<ul style="list-style-type: none">■ Revenue: \$11.3M (93% public, 1% donations, 6% investments).■ Expenses: \$10.3M (64% personnel, 14% District Special Ed).■ Net Income: \$1,087,362.■ Ending Fund Balance: \$6.568M, or 64% of the annual budget.	5:15 PM

	<ul style="list-style-type: none"> ○ 2024-25 Updates: <ul style="list-style-type: none"> ■ Enrollment is tracking at 557 students, with attendance rates exceeding 93%. ■ Adjustments in personnel salaries and District Special Ed costs due to increased expenditures. ○ Ongoing compliance fieldwork for the audit, due by December 15, 2024. 	
6.0	<p>6. Director's Report</p> <p>6.1 Report on MAP Data – Ms. Ramirez & Ms. Lego:</p> <ul style="list-style-type: none"> ● Ms. Ramirez and Ms. Lego presented insights from the Measures of Academic Progress (MAP) assessments, emphasizing: <ul style="list-style-type: none"> ○ Notable student growth data. ○ Strengths in lower grades and opportunities for improvement in middle grades. ○ Plans to address identified gaps through targeted support for individual and group performance trends. <p>6.2 Report on RCP CAASPP Data Results – Dr. Keisha Prier:</p> <ul style="list-style-type: none"> ● Dr. Prier reviewed the California Assessment of Student Performance and Progress (CAASPP) results, highlighting: <ul style="list-style-type: none"> ○ Comparative performance analysis with prior years and top-performing WCCUSD schools. ○ Strengths in English Language Arts and areas for improvement in Math. ○ Strategies for improving scores through professional development and resource allocation. 	5:45 PM
7.0	Adjournment	6:15 PM