



# Richmond College Prep Schools

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**The Richmond Elementary School, Inc.**  
**Regular Meeting of the Board of Directors**  
*Thursday, December 5, 2024, 5:00 PM*  
1014 Florida Avenue, Richmond, CA 94804  
Zoom Meeting ID: 391 704 8254  
Password: rcp

### **Board Members**

Neville Richardson, Chairman

Julius Walker

Mateus Chavez

Lance Jackson

### **Staff**

Dr. Keisha Prier, CEO

Maria Trejo, Director of Operations

### **1.0 Call to Order (5:00 p.m.)**

### **2.0 Roll Call/Attendance (5:00 p.m.)**

### **3.0 Public Members Who Wish to Address the Board of Directors (5:00 p.m.)**

### **4.0 Approve Minutes for October 24, 2024 (5:05 p.m.)**

### **5.0 Discussion Items (5:10 p.m.)**

#### **5.1. Edtec Financial Report - Eric Noll:**

Eric will provide a detailed review of the school's financial health, including budget performance, expenses, revenue streams, cash flow status, and projections for future financial planning. Eric will also discuss the 1st Interim report and Audit.

**5.2. 1st Interim Report and Audit - Eric Noll:** Presentation and discussion of the first interim financial report and audit findings, including fiscal health, compliance status, and recommendations for adjustments.

#### **5.3. Special Education Update - Dr. Prier:**

Dr. Prier will provide an update on the resources, support systems, and progress of special education programs within the school.

#### **5.4. Board Training - Dr. Prier:**

Dr. Prier will discuss planned training sessions so board members can stay informed about new laws and regulations related to board governance.

#### **5.5. Vote on Ms. Roburta Burroughs-Massant's Membership for the Board:**

The board will discuss and vote on Ms. Burroughs-Massant's application for board membership, highlighting her qualifications and potential contributions.

### **6.0 Directors Report (5:30 p.m.)**

#### **6.1 Report for Preschool and Charter School - Dr. Prier**

#### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### **SPECIAL PRESENTATIONS MAY BE MADE**

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

#### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Richmond

Elementary School, 1014 Florida Ave., Richmond, CA 94804;

Telephone, (510) 235-2066; fax (510) 778-1334.

#### **FOR MORE INFORMATION**

For more information concerning this agenda, please contact Richmond Elementary School, 1014 Florida Ave., Richmond, CA 94804; telephone (510) 235-2066; fax (510) 778-1334.