



Richmond College Prep Schools

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The Richmond Elementary School, Inc.
Regular Meeting of the Board of Directors
Thursday, February 27, 2025, 5:00 PM
1014 Florida Avenue, Richmond, CA 94804
Zoom Meeting ID: 391 704 8254, password: rcp

Board Members

Neville Richardson, Chairman
Mateus Chavez
Lance Jackson
Roburta Burroughs-Massenat

Staff

Dr. Keisha Prier, CEO
Maria Trejo, Director of Operations

1.0 Call to Order (5:00 p.m.)

2.0 Roll Call/Attendance (5:00 p.m.)

3.0 Public Members Who Wish to Address the Board of Directors (5:00 p.m.)

4.0 Approve Minutes for December 5, 2024 (5:05 p.m.)

5.0 Discussion Items (5:10 p.m.)

5.1. Edtec Financial Report - Eric Noll: Eric will provide a detailed review of the school's financial health, including budget performance, expenses, revenue streams, cash flow status, and projections for future financial planning. Eric will also discuss the 2nd Interim report.

5.2. Comprehensive School Safety Plan (CSSP) - Dr. Prier: Presentation and board approval of the updated CSSP, which outlines protocols for emergency preparedness, school security, and student safety.

5.3. Uniform Complaint Policy and Procedure - Dr. Prier: Review and approve the policy ensuring compliance with state regulations regarding complaints related to discrimination, harassment, and other grievances.

5.4. Harassment, Intimidation, Discrimination, and Bullying Policy - Dr. Prier: Board approval of the policy that outlines protections for students and staff and procedures for addressing incidents.

5.5. School Accountability Report Card (SARC) - Dr. Prier: Review and approve the annual report that provides transparency on school performance, demographics, academic progress, and resource allocation.

5.6. Vote on Ms. Brianna Young's Membership for the Board: The board will discuss and vote on Ms. Brianna Young's application for board membership, highlighting her qualifications and potential contributions.

5.7 Vote on Mr. Mateus Chavez as the Vice Chair of the Board: The board will discuss and vote on the nomination of Mr. Mateus Chavez for the position of Vice Chair of the Board. His qualifications, leadership experience, and contributions to the school community will be reviewed before proceeding with a vote.

5.8 Executive Session (Closed Session): The board will enter into an executive session (closed session) to discuss confidential matters, including personnel, legal, or other sensitive issues that require privacy. No action will be taken during this session unless otherwise stated.

6.0 Directors Report (5:30 p.m.)

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Richmond Elementary School, 1014 Florida Ave., Richmond, CA 94804;

Telephone, (510) 235-2066; fax (510) 778-1334.

FOR MORE INFORMATION

For more information concerning this agenda, please contact Richmond Elementary School, 1014 Florida Ave., Richmond, CA 94804; telephone (510) 235-2066; fax (510) 778-1334.